

Assessment Committee

Meeting Minutes

February 8, 2008

1:30 PM

Admin 208

Attending

Jason LaTouche, Sue Cullers, Elaine Evans, Melissa Becker, Janet Whitley, Jane Dennis, Denise Martinez, Teresa Davidian, Karen Murray, Gay Wakefield

1. Membership changes

Dr. Jason LaTouche is replacing Dr. Pati Hendrickson for COLFA.

Dr. Nancy Boykin is replacing Dr. Randy McCamey for COBA.

Dr. Sue Cullers has accepted a faculty position in the Midwest, so this is her last semester on our committee.

Dr. Janet Whitley is retiring in August, so will be leaving us then.

Dr. Mohammed El-Saidi has resigned from the T-CT position that sits on our committee, so his seat will remain empty until that position is filled.

Orientation sessions for new members will be held on Wednesday, 2/13.

2. WEAVEonline rollover

Last week the 2007-08 plans were rolled over to create 2008-09 files.

Changes made to 2007-08 can be copied automatically to 2008-09 by checking the button at the bottom of the editing page.

2008-09 plans will be part of budget hearings, which start this week.

3. Home page link to WEAVEonline

A direct link to WEAVEonline now is active on the "Quick Links" drop-down menu located in the lower left-hand corner of the TSU homepage.

4. CLA update

106 graduating seniors completed all of their core courses on the main campus, providing a tremendous challenge for us since we need 100 of them to take the CLA assessment test.

A message is going out from President McCabe this week to explain the importance of the CLA to this group of students and request their participation.

To entice this group of students to participate, completing the CLA will earn each of them a free lunch at the dining hall, free regalia rental for graduation, and a chance to win one of dozens of prizes (including several graduate scholarships, Billy Bob's concert tickets, savings bonds, power tools, jewelry, hair cuts, CD's, TSU paraphernalia, and more great prizes).

5. TAMU Conference

By now you should have received your conference packet from Susie Fagan. If yours hasn't arrived, please contact Susie right away.

Please remember to make the change on your forms that Susie requested Monday by e-mail.

6. Assessment plan review reports

Prior to Friday's meeting, about 1/3 of the committee members completed their reviews of assessment plans for the programs they represent on the committee.

In order to get feedback to program heads in time for them to make needed changes to 2007-08 plans, we need to complete reviews of all academic and administrative plans this week.

If you can't get copies of your reviews to me by Friday, then please bring them to the TAMU conference on Sunday. **At the conference, we'll trade the reviews around so that someone from outside your college also checks out the plans you've reviewed.** That way, with two representatives on the committee from each college, we'll end up with four pairs of eyes reviewing each plan.

NOTE: If you'd like for me to go over one of your completed review forms, to assure yourself that you're on the "right track," please feel free to do so at 1:00 or 3:00 Wednesday, 3/13, in my office (Davis Hall 215-B). If neither of those times is convenient for you, please feel free to call me in the evening (prior to 9:00 PM) and we'll work through it by phone (Home phone: 817-573-9904).

7. Other business—None

Respectfully submitted,

Gary Wakefield