

SAP No. 11.08.99.T1.01 Granting and Awarding Degrees Posthumously



Effective: June 1, 2001
Revised: August 15, 2012
Next Scheduled Review: August 15, 2017

Procedure Statement

Tarleton State University may award an undergraduate or graduate degree posthumously when a student has substantially completed all requirements for the degree and was in good academic standing at the time of death.

Reason for Procedure

This Standard Administrative Procedure (SAP) supplements System Policy *11.08* and Tarleton Rule *11.08.99.T1*, which identifies the circumstances and criteria for granting a posthumous degree.

Procedures and Responsibilities

1. CONDITIONS:

1.1. Bachelor's Degree

- 1.1.1. The student should be enrolled at Tarleton in the semester in which the degree would have been conferred. In the case of summer graduation, enrollment in the first summer term meets this requirement. If the student lacked only one summer term to complete his/her degree but was not enrolled during the first term, anticipated enrollment during the second term would be judged as fulfilling the enrollment requirement.
- 1.1.2. In each case the degree requirements would have been completed during the semester in which the student's death occurred.
- 1.1.3. The student's grade point average would have to be a minimum of a two on a four point scale.

1.1.4. The degree would be awarded only upon the recommendation of the student's major department chair, the college dean, and the approval of the department's faculty.

1.2. Master's Degree

1.2.1. Enrollment requirements would be the same as set forth in Section 1 above unless the student was writing a thesis.

1.2.2. If the student were writing a thesis, all course work must have been completed with passing grades. Substantial progress toward the completion of the thesis should have been made.

1.2.3. The student would have to have a grade point average of three on a four point scale for his/her graduate work.

1.2.4. The degree would be awarded only upon the recommendation of the student's major department chair, the graduate dean, and approval by the department's graduate faculty.

2. PROCEDURES

2.1. The department head of a student who is enrolled in courses which would fulfill degree requirements at the time of death, should present the academic record and recommendation for awarding the degree to the college dean.

2.2. If the dean concurs with the recommendation that a degree be awarded posthumously, the dean should forward the recommendation in writing, along with supporting documentation to the provost and executive vice president for Academic Affairs (provost).

2.3. The provost will transmit to the registrar the file and request a review. The provost will make a recommendation to the president.

2.4. The president makes the final decision on the posthumous awarding of the degree and notifies the registrar through the provost.

Related Statutes, Policies, or Requirements

Supplements System Policy [11.08 Awarding Posthumous Degrees](#)

Supplements Tarleton Rule [11.08.99.T1 Granting and Awarding Degrees Posthumously](#)

Contact Office

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