REAL Council

Minutes

August 4, 2010, 9:00 a.m., Student Center 130

Attendees: Denise Martinez, Justin Carrell (for Tara Whitson), Melissa Becker, Leah Schultz, Darla Doty, Holly Lamb, Russell Pfau, Johnny Robinson

By Phone: Kim Rynearson

Handouts:
  • Agenda

Discussion:
  1. Previous items:
     • Chalk and Wire:
       • When students are submitting artifacts, we can add demographic-type questions to the exercise, such as “How many ALEs have you completed including this one” etc. Denise and the Office Directors will work on these over the summer. Need to schedule meeting with Doug and Tara.
       • Doug will be setting up accounts for REAL Council members and Tara will let us know when that is available.
     • Glossary of terms: applied learning, each ALE area (criteria) – Denise is working on it
     • Apps need to address REAL SLOs and office SLOS, so office SLOs need to be on the website – Denise – done;
       • ALE offices – please check your SLOs on the website and let Denise know of any needed changes.

  2. REAL apps for 10-11 –
     • The review process started last week
     • All - Please finish these and send your evaluation forms to Denise asap. Feedback will be compiled this weekend.
       • Include feedback on revisions need to the application form and/or the app review form; some of these were listed in the notes sent out over the weekend.
     • Next round we will use a different application form for each ALE area; if an experience addresses two areas, two forms must be submitted. This will make it easier to address:
       • ALE criteria
       • ALE SLOs
       • Duration of experience – for example, Study Abroad/Study U.S. is better expressed in days, Leadership is best expressed in hours.
     • Declined apps
       • Four applications did not fit the criteria of the applied learning experience. Designated committee reps will visit with each of these applicants to help
them understand why their experience did not qualify. (Russell, Darla, Holly, Denise)

- Note that we also have some funds for applied learning activities such as field trips or guest speakers that may be more appropriate to these applications. These activities require just the reflection and rubric part.

3. August workshop

- Do we open it to the campus or limit it to the first cohort of ALEs?
  - Limit it, but do another workshop in the fall followed by a second call for proposals for Spring/Summer.
- Will try for August 25
  - 8 am – 10 am: general information
  - 10 am – 11 am: breakout session with respective ALE office
  - Breakfast and shirts (collared; similar to Exc. in Teaching Conference)

- Denise – notify ALE supervisors, include feedback, ask for shirt size; schedule library instructional classroom and conference room for food.
- General Info session:
  - overview of applied learning and the associated outcomes – Denise and ALE offices
  - Getting the students to think critically – who?
    - how to help the student think critically, regularly engage them in discussions to help them make the connections,
  - Getting the students to write a good analytical reflection – Benni?
    - How to help the students write a quality reflection
    - How to evaluate reflections with the rubric – Melissa?
      - Will need example reflections/paragraphs to calibrate
  - overview and demo of chalk and wire
    - would like to set their accounts up ahead of time so they can go in and create a simple artifact and then assess it; just to see the tool in action – Tara/Justin: is this possible?
    - ALE supervisor has to come with their ducktrax ID and password
    - Further training will be provided to the students and supervisor later in the semester when it is closer to time to use the tool (pilots showed users forgot how to do it if trained too early)
      - Also do another rubric calibration reminder at this later session
  - ALE supervisors will then update and resubmit their apps
- ALE office sessions
  - ALE criteria and requirements (surveys, contracts, etc.)
  - ALE SLOs
  - Additional information related to additional artifacts, etc.

4. Adjourn – 10 a.m.