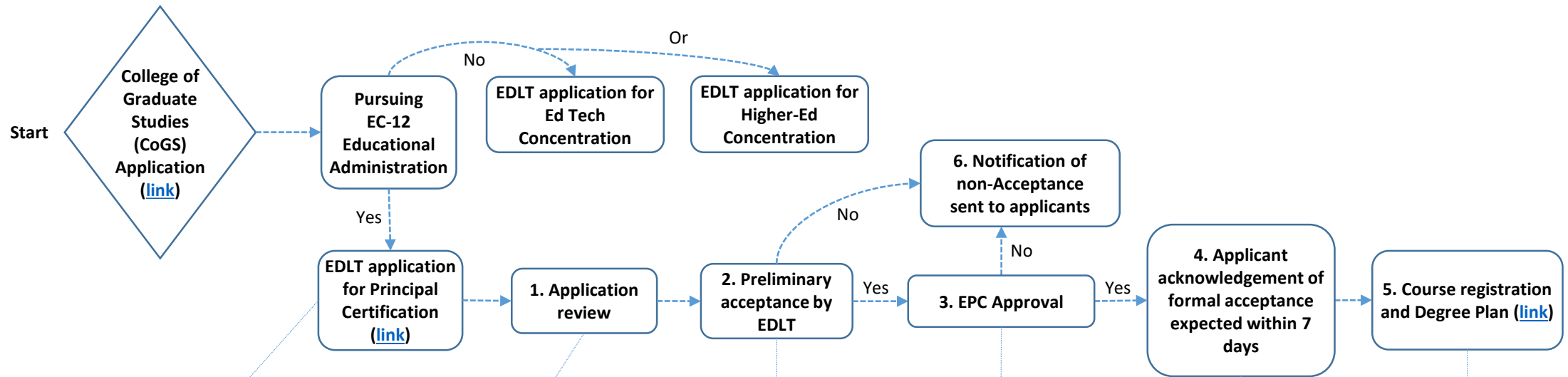


# Department of Educational Leadership & Technology (EDLT) Application Process



Web location: tarleton.edu > search for "EDLT"

## 1. Required application documents:

- a. Valid classroom teaching certificate
- b. Verification of minimum of two years of classroom teaching experience
- c. Degree from an accredited university with copies of all college transcripts
- d. Minimum 3.00 GPA in last 60 credits (Calculate to hundredths place.)
- e. May not be concurrently enrolled in another degree program at Tarleton SU (except Ed.D.)
- f. Letter of support from current site supervisor/principal/assistant principal

Note: During the last course (EDAD 5399 Principal Practicum) students are required be employed in an educational setting and supervised by an administrator who holds current Texas Principal Certification.

2. Approved applicants will receive a preliminary notice of acceptance after application review.

3. Applications are presented to the Educator Preparation Council (EPC) for formal approval.

4. After EPC approval, applicants receive a formal acceptance notice and have seven (7) days to accept admission.

5. Once acknowledgement is received, applicants work with assigned faculty advisor on course registration and completing the [Graduate Degree Plan](#).

For more information please contact the Principal Certification Program Coordinator, Dr. An Nguyen, at [vnguyen@tarleton.edu](mailto:vnguyen@tarleton.edu) or 254-968-1937.